



# JUNE 10-11 CONVENTION 2023

**LWV** LEAGUE OF WOMEN VOTERS  
OF ILLINOIS

## PROPOSED RULES OF CONVENTION

Convention rules, not covered by LWWIL Bylaws, are adopted at the beginning of convention. The Rules of Convention may be amended prior to adoption by a majority vote. The rules as a whole, either amended or as given below, require a two thirds vote for adoption. After adoption, the Rules of Convention may be amended or suspended by a two thirds vote.

Should there be any proposed amendments to these rules, members are advised to submit them to [convention23@lwvil.org](mailto:convention23@lwvil.org) by June 8 so they can be posted before voting.

The current edition of *Robert's Rules of Order, Newly Revised 12th edition* will govern all matters not covered in the rules or in the bylaws.

## COMMUNITY NORMS

It is the intent of this body to conduct its business in a respectful manner and adhere to these community norms:

- Be respectful. Assume positive intent, but understand impact.
- Bring your full self and limit distractions
- Use the Q&A and Chat functions only as indicated

If, in the opinion of the presiding officer or the Convention team, a delegate is not adhering to community norms the delegate will have their microphone muted.

## REQUIRED INTERNET DEVICES

Delegates must use a computer to participate in Convention; Zoom poll voting **will not work** on a phone. Zoom polling does not always work on a tablet. Delegates who plan to use a tablet should test their device during **delegate practice on Thursday, June 8 at 5:30 pm**.

## ADMISSION TO THE PLENARY SESSIONS

Delegates should plan to sign in by clicking on their Zoom link 15 minutes before the plenary start time to allow for checking of credentials. Admission shall be limited to registered delegates who must use their first and last name within the sessions.

All plenary sessions are webinar format. Delegates will not be seen on the screen and will be muted. The webinar manager will control the microphone. Delegates will communicate with the Convention Team through either the Q&A or chat functions.

## DELEGATES

Only registered delegates who are checked in during credentialing may make motions and vote. All state board members are delegates of the state League.

## PRIVILEGE OF THE FLOOR

Delegates may be recognized to speak during the debate period after topic presentation is completed and questions have been answered.

## QUESTIONS

After a presentation is completed, the presenter will call for questions. Time limit for Q&A is 10 minutes. After questions are answered, a debate may be called.

The Q&A function will be used for questions after presentations. Delegates should type QUESTION, the name of their League, then their question. The Convention team will read questions to the presenter.

## DEBATE

Debate can take place after a motion or amendment has been presented.

- Total debate time for each motion or amendment is limited to 15 minutes unless the presiding officer extends the time by making a motion to suspend the rules to add additional debate time.
- Debate from the floor is limited to one minute per speaker in order to allow the maximum number of speakers to participate.
- Speakers should each make a new point rather than agreeing with another speaker.
- No one shall speak more than once to a motion or amendment until all who desire the Privilege of the Floor have spoken. Second opportunity to speak is at the discretion of the presiding officer.
- The Q&A function will be used for delegate debate. To state a PRO or CON, delegates should type either PRO or CON and the name of their League (EXAMPLE: "PRO, Peoria"). Delegates will be called on and their microphones will be turned on by the webinar manager. Delegates have one minute to speak. They should state their name, League and pro/con position. After one minute, the webinar manager will mute the microphone. PROS and CONS will be alternated.

## MOTIONS OR AMENDMENTS

Motions or amendments of more than a few words, **must be submitted in writing by June 8, 2023 to [convention23@lwvil.org](mailto:convention23@lwvil.org)** in order to have the motions prepared for the sessions. Amendments of a few words submitted during plenary will need to be submitted in the Q&A function and titled "amendment proposal" before being discussed for consideration.

## VOTING

The presiding officer shall decide which method of voting should be employed. Voting may be done using either anonymous Zoom polling or the Zoom "raised hand" icon. Anonymous polling will be used for motions submitted ahead of convention unless stated otherwise.

If requested by the presiding officer, the credentials committee shall present an updated report, reflecting actual delegate numbers at that time, to the convention before the election procedure begins. See credentials report below.

**BY ANONYMOUS POLLING:** Most votes will use the poll function. Polls are anonymous. A poll will appear on your screen stating a specific motion. You will enter your yes or no vote and click submit. Delegates must vote within the time announced.

**BY RAISED HAND:** The presiding officer may choose to use the raise hands function for voting. Delegates will be asked to click on the raise hands icon to indicate their “aye” vote. If there is no clear majority, hands will be lowered. Then a “no” vote will be called, hands raised and counted.

## PROCEDURAL ISSUES

A delegate may call for a point of order, a request for information, a parliamentary inquiry or a question of privilege using the Zoom chat function. Delegates must type the specific procedural issue, their name, and the name of their League. The Convention Team will read the procedural issue to the parliamentarian.

## CREDENTIALS REPORT

The credentials report shall be given by the credentials committee at the beginning of each plenary session. The report shall include the number of delegates in attendance and number of Leagues represented, and whether a quorum is present. The credentials report shall be updated as requested by the presiding officer of the convention or upon motion of the convention.

## NOMINATING COMMITTEE REPORT

The nominating committee report shall be presented by the chair of the nominating committee. After reading the names and positions slated and the 2023-25 nominating chair and members, the current chair’s work is concluded. The presiding officer shall call for nominations from the floor for each office, requiring:

- Name and local League of member placing a name in nomination
- Name, local League of nominee, position sought and confirmation of nominee’s willingness to serve (no second needed)
- Nominee may have two minutes to speak
- Slated candidate being opposed may have two minutes to speak.

Presiding officer shall ask if there are other nominations from the floor and repeat the process. Voting for officers, directors, and nominating committee positions occurs at Sunday plenary.

## ADOPTION OF PROGRAM

Proposed program items will be presented to the convention and motions made. Then the presenter will ask if there are questions. Questions will be submitted through the Q&A and will be read by the Convention team and answered by the presenter.

## CONSIDERATION OF NOT RECOMMENDED PROGRAM ITEM

Program recommendations submitted by local League members and boards three months in advance of Convention are eligible for consideration by the LWV of Illinois Board of Directors and Convention delegates. Those Program items not recommended by the

LWVIL board may be moved for consideration after the presentation of the recommended state Program. This year, there are four such eligible items listed on the Program report.

**The wording for the motion for consideration of a not recommended Program item should be submitted to [convention23@lwvil.org](mailto:convention23@lwvil.org) by June 8, 2023.** The mover may make a statement, limited to one minute, *explaining the reason for consideration* and the chair of Issues & Advocacy may explain, limited to one minute, why the item was not recommended. Debate and then vote on consideration of each not recommended item will be taken.

At the Sunday plenary, the recommended Program items will be voted on; these require a majority vote. Then, the not recommended Program items will be voted on; these require a two-thirds vote for adoption. The presiding officer will decide the voting method.

### **CONSIDERATION OF NOT-RECOMMENDED BYLAWS AMENDMENTS**

The deadline for local Leagues to propose bylaws amendments was three months prior to convention, per the Bylaws of the League of Women Voters of Illinois. None were submitted.

### **MOTIONS EXPRESSING THE WILL OF THE CONVENTION**

Will of Convention motions direct the state League to take legislative or administrative action related to state government or to state League program or administration. A motion may also direct the state League to request action on the national level.

**A delegate wishing to make such a motion is encouraged to submit the Will of the Convention motion before June 8, 2021 to [convention23@lwvil.org](mailto:convention23@lwvil.org).** These motions shall not be binding and may not divert human and financial resources from the adopted League program or budget. The motion itself shall be presented at Saturday plenary. The mover may make a statement, limited to one minute, *explaining the reason for asking consideration*.

All Will of Convention motions shall be voted on Sunday as provided in the Order of Business and require a majority vote to pass.

### **DIRECTION TO THE BOARD**

Direction to the board occurs at the end of convention and is an opportunity for a member to make a suggestion to the board. There is no vote and the board has no obligation to respond or comply.

### **PROCEDURE FOR CONCURRENCE AT CONVENTION**

The deadline to propose the adoption or amendment of a state League position by concurrence on the floor of the convention must be sent to all Leagues at least six weeks before convention and must include background information, including pros and cons on the issue and an explanation of the rationale for using this form of member agreement.

No concurrence information was sent to the state League by members or local Leagues by the deadline identified in the LWVIL bylaws, therefore no concurrence will be considered.

## **RECORDING AND SOCIAL MEDIA**

Delegates may not use any visual or audio recording devices to record presentations or speakers or to share any part of the convention. Delegates may not take any screenshots or photos of any presentation or slide, or share representations of any internal League business on any internet platform. LWVIL may record presentations including speakers for archival purposes.

## **USE OF DELEGATE ALTERNATES**

Delegates are expected to represent their League for the entire Convention. If a delegate is unable to continue for a serious reason (*Robert's Rules of Order Newly Revised, 12th Edition*) they must notify their League president. The local League president must notify the Convention presiding officer to make arrangements for their League's first registered alternate to replace that delegate until the end of the convention.

## **TECHNICAL ISSUES**

In the event of major technical disruption in the plenary that affects quorum, the chair will have the option to recess, or to adjourn and fix the time at which to reconvene, at which time members will again login to reconvene the plenary.